

Website Design Service Agreement

Ready Set Websites (John Carter) · ABN 53 193 026 319

Version 1.1, July 2026. This is a general template, not legal advice. It will be reviewed by a professional as the business grows.

This agreement is between **Ready Set Websites (John Carter, ABN 53 193 026 319)** (“I”, “me”) and the client named in the accepted package or signed copy (“you”). For standard jobs, ticking the agreement box in the Website Info Form counts as acceptance. For larger jobs, I'll email the PDF version with your quote and ask for a signed copy back before starting.

1. Scope of work

The work covered is what's described in your chosen package and any accepted quote. Anything not listed there (extra pages, extra features, extra content) is outside scope and can be quoted separately.

2. Prices and payment

Package prices are published on the website: a one-off setup fee plus a monthly plan that includes hosting and monthly management. The setup fee is payable before work begins, and your monthly plan starts when your website launches. Custom work, extras and photography are quoted; quotes are valid for 30 days. Accepted payment methods are card via Stripe, PayTo, and bank transfer, paid against an invoice or secure payment link. Prices are in Australian dollars. No GST is charged while Ready Set Websites is not registered for GST. Card numbers and bank logins are never collected through the website.

3. Review rounds and changes

Every package includes two review rounds. Reasonable small fixes within those rounds are included. Changes beyond the agreed rounds, or outside the agreed scope, will be quoted before any extra work starts. No surprise bills.

4. Your content

You supply the words, images, menus, logos and files for your website (or hire me to create them). By supplying content you confirm you own it or have permission to use it, and you're responsible for its accuracy. Delays in supplying content will delay the timeline.

5. Timelines

Delivery timeframes for each package are good-faith estimates. They depend on how quickly content and feedback arrive, and reasonable adjustments may be needed along the way.

6. Ownership

Once your setup fee and any outstanding invoices are paid, the website design and content built for you belong to you. Until then, they remain mine. Any third-party items (fonts, stock images, plugins) stay under their own licences.

7. Third-party costs

Domain names, business email services and similar third-party costs are yours and are billed by those providers directly (or passed through at cost). I'll always tell you about them before they're incurred. Website hosting is included in your monthly plan.

8. Photography and video

Photography and video are charged separately at \$160 per hour plus any agreed travel or production costs, quoted in advance. You receive a licence to use the delivered photos and video for your business.

9. Hosting and your monthly plan

Hosting and monthly management are included in every package. Your monthly plan runs for a minimum of 12 months, then continues month-to-month and can be cancelled by either of us with 30 days' notice. Your monthly price is locked for 3 years from your start date — it will not increase during that time. If you cancel during the

12-month minimum term, the remaining months of that term are payable unless we agree otherwise. When a plan ends, hosting ends and your website files and content are handed over to you.

10. Cancellation

If you cancel after build work has begun, the setup fee covers work already done. If work done exceeds the setup fee, the difference is invoiced pro-rata. If I have to cancel for reasons within my control, any unearned portion of the setup fee is refunded.

11. Liability

I'll carry out the work with due care and skill. To the extent permitted by law (including the Australian Consumer Law, which may give you rights that cannot be excluded), my total liability under this agreement is capped at the amount you've paid me for the work in question. I'm not liable for loss caused by third-party services (hosting outages, domain issues, payment platforms) beyond my control.

12. General

This agreement is governed by Australian law. If any part is unenforceable, the rest still applies. Changes to this agreement only apply to new packages and quotes, not work already underway.

Acceptance

Signed for and on behalf of the Client:

Signature

Full name

Business name

ABN (optional)

Date

Signed for Ready Set Websites:

John Carter, Ready Set Websites

Date